



Saskatchewan Fencing Association

Creating Opportunities within the Sport of Fencing

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Board of Directors Meeting

Date: Sunday, December 2nd, 2018

Time: 7:00 pm

Location: Teleconference Call

In Attendance:

- Sue Pitura - Present*
- Dale Pitura - Present*
- Christina Creusot - Present*
- Jacob Gadzella - Present*
- John Brunning - Present*
- Lynn Seguin - Present*
- Brianna Jansen - Regrets*
- Marcia Coulic-Salahub - Present*

Minutes:

1. Approval of Agenda
 - a. Motion to approve agenda – John Brunning
 - b. Seconded by – Jacob Gadzella
Carried

2. Review of Minutes from Board Meeting: October 21st, 2018.
 - a. Motion to approve agenda – Jacob Gadzella
 - b. Seconded by - Christina Creusot
Carried – these minutes can now be put on the website.

3. Business arising from the minutes:
 - a. Benevity sign-up – Marcia Coulic-Salahub
 - Benevity is up and running.
 - Just need a little information from Jacob to complete.
 - This site gives sponsors the opportunity to donate money.
 - It is also a site that can be used for us to look for volunteers for our competitions.
 - Done through royal bank.
 - ACTION: Marcia will add information to web site about Benevity.

- b. Spending guidelines for SFA expenses, clinics & camps. – John Brunning
 - Delegated to Doug for referee clinic.
 - James to send to Marcia request for Jeux Canada games grant.
 - ACTION: John will continue to nail down coaches' expenses – John to complete in two weeks.
 - John to inform coaches as to process of booking trips, etc. through travel agent

- c. June Statements sent out to everyone – Marcia Coulic-Salahub
 - Completed and sent out to all those present at the S.F.A.- AGM.

- d. FunScrip – Marcia Coulic-Salahub
 - ACTION – Marcia will put FunScrip information on Web Site.
 - Lynn will put information on Facebook.
 - ACTION: Marcia to resend FunScrip email to Lynn.

- e. New Club in White City – Sue Pitura
 - Sue discussed with Doug who is open to starting the club.
 - John contacted Doug about equipment from Vango.
 - ACTION: John to create an increased membership plan for the province.

- f. New Militia Tournament date – Marcia Coulic-Salahub
 - Cosmo is holding date 12th and 13th of January 2019 for us.

- g. AON Insurance coverage for Manitoba club joining SFA. – Marcia Coulic-Salahub
 - Marcia has contacted AON, they will confirm with underwriter if this will be fine.
 - Will return back to Marcia with information/confirmation.

- h. Outstanding IWAS (Uruguay fees) – Lynn Seguin
 - Amount was \$1,275.00 and is in October bank statement.

- i. Website pathway for non-CFF athletes for Provincial Tournament registration – Jacob Gadzella & Christina Creusot
 - Jacob has adjusted to not need for a CFF number for the team event.
 - Under 13, Veterans and independent wheel chair event do not need CFF number either.
 - ACTION: Jacob to adjust web site to take into account events that do not need validate CFF license.

- j. Medal Design – Christina Creusot & Brianna Jansen
 - Christina and Brianna had an initial discussion.
 - No further follow up as yet.
 - Will do the design contest for next year as into the season is too far along.
 - ACTION: Christina will attempt to get a design done and out to Board of Directors for approval.

4. VP Finance Update: Review and Approve most recent Financials

- a. Motion to accept the revised budget – Christina Creusot
 - b. Seconded by – Jacob Gadzella
Carried
- ACTION: Marcia to forward to Sask Sport - once budget passed, this will be sent to Sask Sport and placed in our financials.
 - ACTION: Sue to pick up cheque for Travelodge and send to Travelodge by courier.

5. President Update

- a. CFF Meeting regarding ways to increase declining membership – (What other Provinces are doing).
 - Ontario has provincial team that costs \$300.00 per year – two camps per year.
 - Quebec hired agent to help with membership drive.
 - New Brunswick developed a 6-week school program with volunteer coaches.
 - B.C. one school district has fencing program to replace gym in school.
 - Alberta not able to do this as education ministry not allowing as yet.
 - CFF developing a committee to look at membership drive.
 - Recreational memberships proposed at \$1 or \$5 each.
 - Discussing getting back to Canada Games but difficult as Atlantic Canada memberships need to be increased.
 - Email will be coming from Caroline in regard to criminal record checks.

6. Office Manager Update

- Letter from Diane Wappel (Sask Sport). – Everything completed from Sask Sport's perspective for the 2017 – 2018 Season.
- Still waiting for the Information Services Corporation report and then last season will be completed.
- Follow up report for wheelchair zonal.
 - Have received half of the Heritage Grant (\$30,000).
 - Need to complete grant follow-up report for the remainder of funds.
 - Waiting on IWAS information on winners to complete report.
- Once Sask Sport follow up report completed - expect \$17,000.00 from second half of Sask Sport grant.
- ACTION: Lynn to send list of participants and countries participating in wheel chair to Marcia.

7. Provincial Coaches Update

- a. Written report submitted
- b. Update from CFF – HP meeting:
 - Discussed Canada Cups in October currently.
 - In the 2019/2020 Canada Cups will no longer be East/West but will be counted in athlete's rankings.
 - These competitions will be both held at the end of September.
 - Will need to start our season earlier.
- c. Lynn is Chairperson for wheel chair committee and the liaison communicator between HP and wheelchair committee
- d. Will add communication person for national coaches to attempt to avoid communication errors related HP booklets.
- e. Ongoing issues with HP camps still ongoing.
- f. Next camp January 2nd in Saskatoon for Provincial athletes.

8. Updates from all Directors;

- a) VP - Administration
 - Banking and Investment Policy
 - ACTION: All will review and Dale will send out Motion Tuesday for e vote on policy.
- b) VP - Marketing & Communications
 - Continues to work and improve on web site
 - Discussed with Pamela Wojciechowski about sponsorship
 - Has discussed with Jordon Smith about provincial ranking to put on the web site
 - ACTION: Christina and Jacob to discuss how to get results onto the website.
- c) VP - Technical Committee
 - Written report submitted
- d) Athlete Representative
 - ACTION: Sue to communicate with Brianna about any report.

9. New Business

- a. No new business for this

10. Proposed Next Meeting: January 12th, 2019 @ Militia Tourney around 5:30 pm (when competition ends). Place TBD – Lynn to determine.

Action Items from the December 2nd, 2018 Meeting:

<u>Item</u>	<u>Action</u>	<u>Person Responsible</u>	<u>Date Due</u>
Brevity	Add Missing Information to Website	Marcia Coulic-Salahub	January 12, 2019
S.F.A. Expenses	Nail Down and Inform Coaches about Procedures Regarding Expenses/Claims.	John Brunning	December 17, 2018
S.F.A. Expenses	Inform Coaches Process to Book Trips – through Travel Agent.	John Brunning	December 17, 2018
FunScript	Information on Website	Marcia Coulic-Salahub	January 12, 2019
FunScript	Information on Facebook Page	Lynn Seguin	January 12, 2019
FunScript	Information e-mailed to Lynn Seguin	Marcia Coulic-Salahub	December 7 th , 2018
Provincial Membership Plan	Increased Membership Plan for the Province	John Brunning	January 12, 2019
Pathway for Non-CFF athletes to register for Provincial tournaments.	Adjust website to accommodate athletes/events that don't require a CFF number.	Jacob Gadzella	January 12, 2019
New medal design	Completed New Design	Christina Creusot	January 12, 2019
Approved Budget for the 2018 – 2019 Season	Sent to Sask Sport	Marcia Coulic-Salahub	January 12, 2019
Travelodge Cheque	Signed and sent to them via courier	Sue Pitura	December 10, 2018
IWAS Zonal Wheelchair Championships	List of participants to Office Manager	Lynn Seguin	December 10, 2018
Investment Policy	Review and vote (via e-mail) on this policy	Dale Pitura	December 10, 2018
Tournament Results on Website	Put on results onto website after a competition	Jacob Gadzella & Christina Creusot	January 12, 2019
Report to Athlete Representative	Communicate to Athlete Representative any reports that come up.	Sue Pitura	January 12, 2019

Provincial Coach Report - December 2nd, 2018

SFA Board of Directors Meeting

There is not much more to report from the last written coach report.

We have 3 SFA athletes at the Commonwealth Fencing Championships being held in Canberra Australia – Philip Pitura (8th/38 SrMS), Dale Pitura (Veteran MS) and Scott Dudiak (MF). Results are available from this site: <http://www.cfc18.net/#results>

I will be attending the CFF HPP meeting in Montreal November 30th. There have been some HP issues concerning our women's sabre athletes in regards to the national team booklets. These issues will be discussed at this meeting along with other issues in the HPP.

I have been working with the CFF as Chairperson of the Wheelchair committee. I have been registering our Canadian wheelchair athletes in IWAS tournaments now into their Paralympic qualifying season.

December will be filled with CFF weapon training camps. Our SFA athletes will be attending Men's Sabre, Men's Foil, Women's epee and Women's Sabre training camps.

We are discussing when our next SFA training camp will be. We are looking at January 2nd as being the next training camp, but this will be confirmed later. This would be a change from our training program which has a 3-day training camp December 28-30. We also have a training camp scheduled for January 19th. This too, is being discussed with our SFA coaches.

I will be attending the Canada Cup in Richmond BC later in January along with Lisa Hagen. John and Kirk will be going to the January NAC in Charlotte NC. This NAC is a Div. 1/Jr/WC tournament.

Future Best athletes have been reminded to apply before the deadline of December 1st.

Dale and I have discussed a bit about our memberships. We have talked a bit about our membership categories not being used appropriately. This conversation will continue after he arrives back home from Australia, and gets some rest!

Thank you for all of your help and support this year, Merry Christmas to you and your families and a Happy New Year to everyone!

Sincerely,
Lynn Seguin