



Internal Expense Form

Saskatchewan Fencing Association

Creating Opportunities within the Sport of Fencing

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Claimant _____

Reason for Expenditure _____

Mileage (@ \$0.45/km) _____

Per Diem Meals: Daily Maximum \$40 or \$100 in Europe; Hotel: Actual cost

Date	Meals	Hotel
Totals		

Automobile Rental (attach receipts) _____

Airfare (attach ticket stub) _____

Other (gas, parking, registration, etc — attach receipts) _____

Total _____

Signature _____